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Arab Anti-Corruption and Integrity Network

Expert Group Meeting on "Corruption Risks Management in Customs"

30 September 2017

Cairo,
The Arab Republic of Egypt

Logistical Note

1. Accommodation and Venue of the meeting

1.1. Meeting venue:

The meeting will be held at [Fairmont Nile City](#) located in Cairo.

Fairmont Nile City

Nile City Towers, 2005 B, Corniche El Nil, Ramlet Beaulac

Cairo, Egypt

Tel: +(202) 2461 9494

dina.ashraf@fairmont.com

www.fairmont.com

1.2. Arrival and Departure

Participants are expected to arrive on 29 September and depart on 30 September 2017 unless additional nights are required by travel constraints.

1.3. Hotel Accommodation

Rooms have been reserved for participants coming from outside Cairo at **Fairmont Nile City**.

UNDP will cover participants' accommodation for 1 night from 29 till 30 September 2017 unless additional nights are required by travel constraints.

Participants are kindly requested to cover extra expenses incurred during their stay such as mini-bar, alcohol, telephone calls, laundry, business center, spa, etc.

1.4. Meals

Participants can dine at any of the hotel's restaurants. UNDP will cover the extra meals for up to **USD 35.00 per meal** (Lunch and/or dinner). Should the value of the meal exceed the mentioned amount, the extra charges will be added to your personal bill. Alcohol, tobacco and shisha are not covered.

Lunch and coffee will be provided at the meeting on 30 September 2017.

2. Travel/ Admin Requirements

2.1. Visa Formalities

Participants traveling with national passports from non-exempt countries should obtain a visa prior to commencing travel to Egypt. Kindly consult the Egyptian Embassy on visa requirements.

2.2. Transportation

UNDP is arranging for participants' airport transportation from Cairo International Airport to Fairmont Nile City and vice versa. A sign with your name will be shown at the airport for easier reference.

3. Facilities

3.1. Fax/ E-mail/Printing

A business center is available at the Hotel for Fax/e-mail and printing of documents.

3.2. Internet

Free wireless connection will be available in all the rooms.

3.3. Voltage

The voltage in Egypt is 220-240 Volts. The majority outlets accept one type of plug with three rectangular British style pins. If you travel to Egypt with a device that does not accept 220-240 Volts, you will need a voltage converter. Although most laptops are designed for travellers and auto-sense and auto-switch between 110 and 240 volts, participants need to check for this capability before bringing their equipment to Egypt. If a laptop does not have the right plug, you will also need to bring a plug adapter.

3.4. Currency and Exchange Rate

Exchange rate: US\$ 1.00 = EGP 17.658

Visa, Master Card & American Express are widely used in Egypt.

3.5. Weather

High temperatures in September range from 31°C (87.80°F) to 33°C (91.40°F), while night-time temperatures may fall as low as 21°C (69.80°F).

4. Contacts

4.1. Emergency contacts

- Police 122
- First Aid & Ambulance service: 123

4.2 UN Security emergency contacts

Name	Title	Tel No.	Email address
Mr. Ananda Alokabandara	Security Adviser	+20 2 008442885	ananda.alokabandara@undss.org
Mr. Kamal Seddiq	Deputy Security Adviser	+20 2 24564940 / +20 1093038717	kamal.seddiq@undss.org

4.3. Organizers contacts

Name	Title	Tel No.	Email address
Mr. Jad Chammas	Programme Support Unit Assistant	+961-71-437061 (cell)	jad.chammas@undp.org

We look forward to seeing you in Cairo!