



Republic of Tunisia

## Regional Workshop Strengthening Transparency and Accountability in Priority Sectors in the Arab Region

1-3 June 2016  
Tunis, Republic of Tunisia

Logistical Note

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### **1. Accommodation and Venue of the meeting**

#### **1.1 Meeting venue:**

The meeting will be held at [Le Palace](#) Gammarth:

Le Palace  
Complexe Cap Gammarth,  
Route Express de Gammarth,  
Marsa 86 2078, Tunisia  
Tel: +216 71 912 000  
<http://lepalace-gammarth.com/>

#### **1.2. Arrival and Departure**

Participants are expected to arrive on 31 May and depart on 4 June 2016.

Please be advised that the hotel rooms are available for guest check-in after 14:00 hrs. Guests arriving earlier will be checked in as soon as rooms become available. Consideration for checkout extensions later than 12:00 noon can only be confirmed on the date of departure.

### **1.3. Hotel Accommodation**

Rooms have been reserved for participants at Le Palace Gammarth .

UNDP will cover participants' accommodation for 4 nights from 31 May till 4 June 2016 unless additional nights are required by travel constraints.

Participants are kindly requested to cover extra expenses incurred during their stay such as mini-bar, alcohol, telephone calls, laundry, business center, spa, etc.

### **1.4. Extra Meals**

Participants can dine at any of the hotel's restaurants. UNDP will cover the extra meals for up to **TND 50.00 per meal** (Lunch and/or dinner). Should the value of the meal exceed the mentioned amount, the extra charges will be added to your personal bill. Alcohol, tobacco and shisha are not covered.

Lunch and coffee will be provided at the meeting from 1 till 3 June 2016.

## **2. Travel/ Admin Requirements**

### **2.1. Visa Formalities**

Participants traveling with national passports from non-exempt countries should obtain a visa prior to commencing travel to Tunis. Kindly consult the Tunisian Embassy on visa requirements.

### **2.2. Transportation**

UNDP is arranging for participants airport pick-up and drop-off.

## **3. Facilities**

### **3.1. Fax/ E-mail/Printing**

A business center is available at the Hotel for Fax/e-mail and printing of documents.

### **3.3. Voltage**

The voltage in Tunis is 220-240 Volts. The majority outlets accept one type of plug with three rectangular British style pins. If you travel to Tunis with a device that does not accept 220-240 Volts, you will need a voltage converter. Although most laptops are designed for travellers and auto-sense and auto-switch between 110 and 240 volts, participants need to check for this capability before bringing their equipment to Tunis. If a laptop does not have the right plug, you will also need to bring a plug adapter.

### **3.4. Currency and Exchange Rate**

Exchange rate: US\$ 1.00 = TND 2.0144

<http://intra.undp.org/ofa/exrates/exrate.htm>

Visa, Master Card & American Express are widely used in Tunis.

### **3.5. Weather**

You can follow weather updates on Tunis by clicking the below link:

<http://www.accuweather.com/en/tn/tunis/321398/weather-forecast/321398>

### **4. Emergency contact numbers:**

#### **4.1. Local emergency contacts**

- Police 197
- First Aid & Ambulance service: 190 & 198

**We look forward to welcoming you in Tunis!**

If you have any questions, please contact Mr. Anthony Abi-Saad [anthony.abi-saad@undp.org](mailto:anthony.abi-saad@undp.org)

**The organizers**