



*Empowered lives.  
Resilient nations.*

## **Arab Human Development Report**

### **Advisory Board Meeting**

**27 - 28 April 2016**

**Cairo, Egypt**

#### **Logistical Note**

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### **1. Venue of the meeting**

#### **1.1 Meeting venue:**

The meeting will be held at Cairo Marriott Hotel & Omar Khayyam Casino.

Cairo Marriott Hotel & Omar Khayyam Casino

Cairo, Egypt

Tel: 0020 2 27283000

Fax: 0020 2 27351108

E-Mail: [mhrs.caieg.ebc@marriotthotels.com](mailto:mhrs.caieg.ebc@marriotthotels.com)

[www.caiomarriotthotel.com](http://www.caiomarriotthotel.com)

#### **1.2. Social Event**

UNDP cordially invites you to a social dinner on 27 April 2016 at the Cairo Marriott Hotel & Omar Khayyam Casino. The dinner will be held at the "North Balcony" hall located on the 1<sup>st</sup> Floor.

### **2. Facilities**

#### **2.1. Fax/ E-mail/Printing**

A business center is available at the Hotel for Fax/e-mail and printing of documents. Participants are kindly requested to cover extra expenses incurred from using the hotel business center services.

#### **2.2. Internet**

Free wireless connection will be available in both the rooms and the meeting room.

### **2.3. Voltage**



The voltage in Egypt is 220-240 Volts. The majority outlets accept one type of plug with two round style pins. If you travel to Egypt with a device that does not accept 220-240 Volts, you will need a voltage converter. Although most laptops are designed for travellers with auto-sense and auto-switch between 110 and 240 volts, participants need to check for this capability before bringing their equipment to Egypt. If a laptop does not have the right plug, you will also need to bring a plug adapter.

### **3. Organizers contacts**

Name	Title	Focal Point	Tel No	Email address
Mr. Tarek Abdelhadi	Programme Support Unit Coordinator	Logistics	+961-3-214355 (cell)	<a href="mailto:tarek.abdelhadi@undp.org">tarek.abdelhadi@undp.org</a>
Mr. Youssef Beyhum	Programme Support Unit Assistant	Logistics		<a href="mailto:youssef.beyhum@undp.org">youssef.beyhum@undp.org</a>